

Georgia Dust Regulation

How to Comply



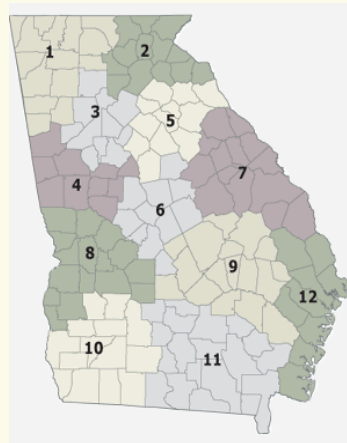
Basic Requirements

- Must register company with the state of Georgia
- Conduct emergency training drills
- Conduct disaster training simulations
- Conduct annual training for all affected
- Ensure compliance with National Fire Prevention Association (NFPA) standards
- Document the above with the state

Registration

- You may accomplish this on line

<http://www.oci.ga.gov/safetymfg/DustRegistration.aspx>



Emergency & Disaster Training Drills

- Accomplished best by contacting your local Fire Department for proper training sessions
- Start by assigning responsible employees to certain jobs such as manning fire extinguishers
- Discuss two person buddy-team assignments to ensure all personnel are accounted for during emergency situations – one person responsible for the other.
- Make assignments to individuals for emergency shutoffs and have a back-up in case of injuries.





Disaster Training

- Contact your local fire department for assistance in this area. This will help them become more familiar with your needs and with the hazards they may face in the future.
- Conduct meetings with employees to ensure they understand the hazards and what to do in case of a disaster.



Evacuation Plan

- Draw a diagram of your business
- Locate all fire extinguishers by a symbol of your choice shown in your legend
- Show exits and routes to the exits from a posted location through out the business (several posted through out the business) These would be similar to the ones posted in motel rooms
- Ensure all Exits are marked properly and lit well
- Hold documented training sessions about this plan



Annual Training

- Perform annual safety training
- Cover any areas which could cause hazards
 - Removal of cobwebs to prevent some dust accumulation
 - Chemical storage and use of them
 - Frequent and proper cleanup of the business
 - Assignment of duties in case of emergency



Cleaning Schedules

- Setup a regular schedule to clean the area of accumulation of dust or other combustible materials, including cobwebs which may hold dust.
- Ensure proper disposal of dust and combustible materials, moving it around doesn't prevent the problem
- Management performs regular inspections to ensure compliance
- Document all inspections and cleanings

Storage of Flammables

- All previously opened containers of flammable items should be stored in a separate location away from work areas.
- Items in use may stay in the area of use until they are no longer needed then returned to safe storage. Keep sealed when not in immediate use.
- If the items are stored inside a building, they must be in a fire proof storage building and vented to the outside of the main building.
- If stored in a separate building away from others, it must be vented to allow normal fumes to escape. Locate a fire extinguisher nearby either location.



Compliance with NFPA

- Compliance with these regulations can be performed and certified by you local Fire Marshall
- Ensure annual sprinkler systems are inspected and certified
- Document all inspections and keep in file for future audits

A graphic of a spiral-bound notebook with a silver metal spiral on the left side, set against a brown background. The notebook page is cream-colored and contains the text.

Documentation

- Imperative to document all training and procedures discussed at each meeting
- Have all participants sign in and furnish them hand out materials
- Maintain records of meetings for future audits
- List all meetings occurring with Fire Department to show desire to comply